

# **The 25-Minute Process for BEHAVIOR CONCERNS**

Adapted from INTERVENTIONS by Sprick, Sprick, & Garrison, 1993 Sopris West

**PRIOR TO MEETING:** Contact parents' as school policy or situation requires

**Step 1: BACKGROUND** (6 minutes)

- DESCRIBE the presenting problems. Identify when, where, how often, how long, etc. the problem occurs
- Identify student STRENGTHS
- Identify STRATEGIES already tried

**Step 2: PROBLEM & GOAL** (2 minutes)

- NARROW the scope of the problem and identify a goal

**Step 3: CORRECTIVE CONSEQUENCES** (2 minutes)

- Determine whether irresponsible or inappropriate behavior will be CORRECTED, IGNORED, or whether a CONSEQUENCE will be implemented

**Step 4: RESPONSIBLE & IRRESPONSIBLE BEHAVIOR** (4 minutes)

- Provide EXAMPLES of responsible behavior and/or student strengths to *encourage* AND irresponsible/inappropriate behavior to *discourage*

**Step 5: PROACTIVE STRATEGIES** (4 minutes) (*Brainstorm; don't evaluate!*)

- Brainstorm strategies to encourage responsible behavior

**Step 6: CREATE THE PLAN** (3 minutes)

- Teacher(s) select a manageable set of proactive strategies to implement.

**Step 7: FINAL DETAILS** (4 minutes)

a) *Evaluation:*

- Identify at least two ways to determine if the plan is working.

b) *Support:*

- Identify things other adults can do to assist the student and the teacher(s).  
(Be specific—*who, what, where, when*).

c) *Plan Summary:*

- Identify each person's responsibilities & when actions will be taken
- Identify who will discuss the plan with the student and when
- Schedule follow-up